

## Rajah Serfoji Govt College(Autonomous ) Thanjavur 5

### Examination Cell

Chief Controller of Examinations	:	<i>Dr S.Anbalagan Principal</i>
Controller of Examinations	:	<i>Mr S Ramesh, Associate Professor of Physics</i>
Assistant Controller of Examinations	:	<i>Dr G Sridharan, Associate Professor of Zoology</i>

### Supporting staff at Examination Cell

1. Computer Assistants : 4
2. Accountant : 1
3. Office Assistants: 3

Our college examination cell is fully integrated with examination software in [Visual Basic with backend SQL server](#)

Examination cell is located at close proximity to Principal's office , spacious by heart but less as much as 2400 Sq ft(60 X 40 )

We have our own [printing unit](#) to type and print the question papers ,Mark sheets etc.

Our dedicated team takes care of about 3200 students every year.

### List of machineries available in the examination cell

1. High speed copier machine to print up to 90 to 120 pages per minute 2
2. Duplex Xerox machines with speed of 20 to 30 pages per minute 1
3. Duplex **Color** Xerox machines with speed of 20 to 30 pages per minute 1
4. Dot matrix printer 1
5. Duplex Laser printer 2
6. Laser printer 3
7. Computers in network with server(1) 8
8. CCTV cameras 2
9. 15 KV Mahindra Power all diesel generator to support COE,s office 1
10. UPS – 1.5 KV for COE office computer backup 3
11. UPS – 1.5 KV for COE office valuation hall backup 1
12. UPS – 1.0 KV for COE office safe room backup 1
13. BSNL virtual private network (VPN )internet with WiFi facility 1
14. Dummy numbering machine 2
15. Window Ac (1),Split AC (2 ) 3
16. Telephone landline (04362 227723 ) 1

17. Intercom

1

18. Students certificate verification instantly on payment ,through mail

19. Exclusive mail ID for COE's office:

**rsgccoe@yahoo.in**

20. College Website maintenance and updating

21. Keeping track of various meeting like

a. Board of studies

b. Academic council

c. Finance committee

d. Governing body

e. Examination result passing board

f. Admission committee

g. UGC purchase committee

List of other items equipped with COE,s office

1. Spacious valuation hall ( 60X 60=6500Sq ft )	1
2. Stationary store room( 60X40=2400 Sq ft )	1
3. Hot and cold water dispenser	1
4. Coe office tables with high back chairs	2
5. Computer tables	10
6. Computer chairs	10
7. Valuation tables	15
8. Valuation S type chairs	60
9. Wall mount fans	4
10. Steel almirah	15
11. Steel piegeon hole almirah	2
12. Steel and wooden open rack	12
13. Acrylic scheduler board	1
14. Students notice board	1