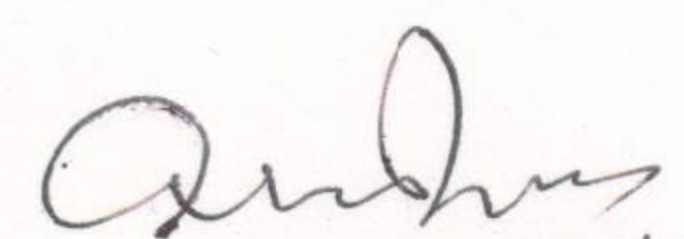## PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
Rajah Serfoji Government Degree College(Autonomous),Thanjavur-613005,Tamil Nadu

Section 1: General	Information
1.1 Name & Address of the Institution	**Rajah Serfoji Government Degree College (Autonomous),** Near New Bus Station, Thanjavur-613005, Tamil Nadu
1.2 Year of Establishment	1955
1.3. Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools :	3
• Departments/ Centres :	15
• Programmes/ Courses offered :	64
• Permanent Faculty Members	137
• Permanent Support Staff:	28
• Students :	3944
1.4 Three major features in the institutional Context (As perceived by the Peer Team) :	• Co-educational multi-faculty and Government Autonomous College. • Catering to higher education needs largely of rural regions around. • Dedicated and experienced faculty.
1.5 Dated of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	28th to 30th Jan. 2016
1.6 Composition of the Peer Team which undertook the on-site visit	
Chairman	**Prof. Asish Roy** *(Former Vice-Chancellor, Kalyani University)* Res: 375, Prince Anwarshah Road, South City Apratments, Tower 4, Flat 13J, **Kolkata -700 068** West Bengal
Member Co-ordinator	**Prof. Y. Prameela Devi** Professor, Departent. of Zoology, Kakatiya University, Warangal – 506009, Telangana State.
Member	**Dr. Gourang Chandra Mohanty** (Former Principal, Khallikote College (Autonomous) Re: House No. LB 87 Housing Board colony, Kapil Prasad, **Bubaneshwar – 751002**, Orissa
NAAC Officer	**Dr. M.S. Shyamasundar,** Adviser, NAAC, P.O.Box No 1075, Opp to NLSIU, Bangalore University Campus, Nagarbhavi, **Bangalore – 560072**, Karnataka

Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects *(Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)*
2.1 Curricular Aspects:	
2.1.1 Curricular Design and development:	• As autonomous college, its Board of Studies and Academic Council design curriculum along with the vision and mission of the College. • Involvement of all stakeholders in development and designing of curriculum. • Curriculum with contemporary relevance in consideration of employability.
2.1.2 Academic Flexibility:	• Elective options are available along with core options according to CBCS. • Semester system with CBCS in b6th UG and PG Programme. • Transfer of credits and credit accumulation under CBCS permissible.
2.1.3 Curriculum Enrichment:	• Updating of curriculum is done on the basis of necessity of job market as well as national development. • Interdisciplinary programme exists at UG and PG levels. • Value added courses/ enrichment programmes are offered.
2.1.4 Feedback System:	• Feedback system is functioning. • Feedback obtained from stakeholders analyzed to enrich curriculum. • Redesigning of curriculum as per standards recommended by UGC and local needs.
2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	• The college follows open and transparent process of admission with government reservation policy. • Admission into UG and PG course on merit. • Admission norms / fees structure / faculty qualifications are as per the University/ State Government norms.
2.2.2 Catering to Student Diversity:	• Academically weak and strong students are identified for their remedial/ academic advancement respectively. • Basic facilities are provided for differently-abled students. • Communication skills and basic computer literacy provided to first year UG students.
2.2.3 Teaching-Learning Process:	• Institution follows academic calendar and time table which is provided to students at the time of admission. • Provision for use of ICT and other technological tools by teachers and students. • Seminars, group discussions, field visits, Project Work are used for effective teaching / learning.
2.2.4 Teacher Quality:	• Recruitment of faculty is done by the Tamil Nadu Teachers Recruitment Board; some sanctioned posts

	lying vacant.
	• 96 teachers are Ph.D and 87 are M.Phil holders.
	• Encouragement given to faculty to organize and participate in seminar, refresher, orientation course etc.
2.2.5 Evaluation Process and Reforms:	• Confidentiality in examination process observed.
	• The college follows semester system of examination with 40% in practical and 25% marks as internal assessment.
	• Student grievances are redressed with a provision for re-addition / revaluation.
2.2.6 Student Performance and Learning-Outcomes:	• Except a few science subjects passing rates in UG appears above average.
	• Continuous assessment is made to improve the students performance in the examinations.
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	• Research committee exists to monitor and encourage the research activity.
	• Faculties are encouraged to engage in research activities by granting duty leave.
2.3.2 Resource Mobilization for Research:	• There is no budgetary provision for research from the college.
	• During the assessment period some minor and major research projects completed and some are on-going.
2.3.3 Research Facilities:	• Many departments recognized by Bharathidasan University as research centre.
	• Research laboratories, Wi-Fi facilities and e-resources exist in all departments.
2.3.4 Research Publications and Awards :	• A good number of research articles published in reputed journals;
	• Books, edited volumes published by almost all the departments.
2.3.5 Consultancy:	• Consultancy is offered informally by a few faculty.
	• Structured mechanism to promote consultancy have to be established.
2.3.6 Extension Activities and Institutional Social Responsibility:	• Active NCC and NSS, Red-Cross with a number of extension activities including village adoption, blood donation camps, awareness programs on AIDS, anti-plastic etc., observed.
2.3.7 Collaborations	• No formal collaborations with outside agency
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	• Infrastructure for academic, co-curricular and extracurricular activities exist.
	• No hostel for girls within the campus.
2.4.2 Library as a Learning Resource:	• Library needs to be strengthened
	• Virtual lab and digital library exist.
	• Wi fi is available.
2.4.3 IT Infrastructure	• Access to computer and internet facilities provided for students as well as staff.
	• Budgetary provision is to be made for maintenance of computers.
	• Use of ICT in teaching and learning process can be strengthened further.
2.4.4 Maintenance of Campus Facilities:	• Maintenance of building is carried out through PWD of

	the State Govt.
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	• Prospectus published yearly reviewing all facilities.
	• Support services like government scholarship, fees concession, bus/train concession etc. granted to SC/ST/OBC and economically weaker students.
	• Skill development (Spoken English and Communication) programmes are conducted.
	• The institute has an Anti Ragging, Grievance Redressed Cell, Career Counseling, Placement Cell and Literary Cell.
	• Endowment Scholarships to the extent of four lakhs per year.
2.5.2 Student Progression:	• Student progression from UG to PG, PG to M.Phil and PG to Ph.D. is significant.
	• Steady increase in student enrolment with less dropout rate.
	• Campus placement service may be strengthened.
2.5.3 Student Participation and Activities:	• Student participation and accomplishments in sports, cultural events, conference, seminars, workshop, etc are impressive.
	• Adequate representation of students in various academic and non-academic bodies is observed.
	• Feedback from students used for growth and development of the college.
2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	• Vision and mission are in line with the higher education goals to empower students with quality education and skills and necessary social orientation.
	• The governance of the institution is reflective of an effective leadership and management.
	• Participative management approach exists. Faculties have involvement and commitment.
2.6.2 Strategy Development and Deployment	• Supportive role of the administrative staff in the functioning of the institution is visible.
	• Informal feedback from students, parents, industry are obtained and suggestions are considered.
	• Different committees are managing the schemes as per the UGC guidelines.
	• Perspective plan may be developed with a futuristic vision.
2.6.3 Faculty Empowerment Strategies:	• The college encourages the teaching staff to participate in various development programmes like seminars, training, workshop, orientation course etc.
	• Faculty improvement is evident through their active/ interactive roles.
2.6.4 Financial Management and Resource Mobilization:	• Financial audit is conducted by Government team and Accountant General Office
	• Audit objections raised by AGs office complied with and subsequently dropped.
2.6.5 Internal Quality Assurance System:	• IQAC has introduced several quality initiatives to follow up.
	• The IQAC is active in development activities of the college.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	• Eco-club of the college took initiative for maintaining the campus eco-friendly.

	There is a 'go-green' campaign.
2.7.2 Innovations:	• Fostering creativity among the students through Literary Cell. • Robotics and Solar Cell fabrication training imparted.
2.7.3 Best Practices:	• Bank accounts for all students • Tutorial system
Section III: **OVERALL ANALYSIS**	*Observations (Please limit to five major ones for each and use telegraphic, language) (It is not necessary to denote all the five bullets for each)*
3.1 Institutional Strengths:	• Qualified and experienced faculty • ICT facilities to teachers and students • Catering to uplifting socio-economically weaker sections • Participatory management and effective leadership • Historical reputation and eminent alumni attractive.
3.2 Institutional Weaknesses:	• First generation learners • Weak in communication skills • No formal consultancy / collaborations • Shortage of class rooms / infrastructural facilities. • Very poor library facilities
3.3 Institutional Opportunity	• Opportunities for introducing courses for self employment • Scope for introducing courses on new subjects in emerging areas. • Establishing linkages with R & D labs and industries. • Expanding institutional social responsibility • Utilizing the vacant lands for infrastructure developments.
3.4 Institutional Challenges:	• Improving communications skills among students. • Getting vacant permanent faculty position filled up. • Improving success rate of students in examinations • Introducing online admission system • Making the placement cell more proactive.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to *ten major ones* and use telegraphic language) *(It is not necessary to indicate all the ten bullets)*

- More number of Career-focused and skill-based short term Diploma/ Certificates programs be offered as add-on courses.
- Soft-skill development initiatives be further strengthened on a sustained footing.
- Sports facilities be developed and ground conditions be improved in order to harness the student potentials; post of Physical Director be filled up on a priority basis.
- The Faculty positions lying vacant for a long time be filled up.
- Immediate steps be taken for development of academic and structural aspects the library by way of procuring more number of books and journals, improving the structure and space and digitalization.
- Career Guidance, Counselling, placement services and other student support services need to be strengthened.

30/1/16